

Control Payroll Frame Work



EasyPAY is very easy, flexible and user-friendly Payroll Management software that takes care of all your requirements relating to accounting and management of employees' Payroll. This versatile user friendly package offers user defined Earning / Deduction / Loan Heads & Calculation Formulae / Tables. The package generates all the outputs & statutory reports required by a Payroll application. Every report gives the user selection of Branch, Department, Grade, Designation etc. and other parameters to generate output as per requirement. Outputs can be on Screen, Printer or a file in Word, Excel, Acrobat etc.

EasyPAY offers very high flexibility in defining various allowances, deductions, leave rules etc. for the employees and all formula for PF, FPF, ESIC, Profession Tax, Income Tax etc. are definable and changeable at user's end.

Our Payroll is designed, as a long-term solution to your changing business needs. It is suitable for anything from one to many thousands of active employees and adapts easily to fluctuations in staffing levels. With optional networking, up to fifty users can view and update your payroll system simultaneously. Extremely versatile, Payroll is excellent for businesses operations with 10 or 10000 employees.



EasyPAY stores complete records of the employees, generates Payslip and Attendance Register, Computes all allowances and deductions and generates all Statutory and MIS reports.

Positive Payroll Administration



Flexible Structure building capability of Earnings & Deductions

- Flexibility to add or modify any number of Salary Components
- User Defined Entry Field with unmatched flexibility for Formula, percentage or Customised Calculation
- Taxable & Non Taxable Earnings
- Payslip / Non Payslip Component
- Calculation based on Attendance
- Monthly or Yearly Payments
- Also compute various other components that do not appear in payslips

Leave & Attendance Management

- Leave Rules can be defined
- Increment of Leave on Pro-rata basis
- Carry forward facility for balance leave
- Encashment of Leave
- Leave utilized & balances can be checked
- CL, PL, SL, Compensatory & Customizable Leaves
- Automatic Leave payout on termination of Employees
- Swipe card / Attendance machine if any can be linked to our software

Loans & Advance Management

- User Definable Loans/Advances
- Loan Disbursement option with EMI option
- Auto recovery of EMI & stops automatically once the loan amount is fully recovered
- Auto calculation of Interest on Loans based on Flat Interest, Reducing Balance
- Lumpsum recovery of Loan
- Interest free Loan Perquisites as per Income Tax
- Loan Recovered, Loan Balances & Loans History

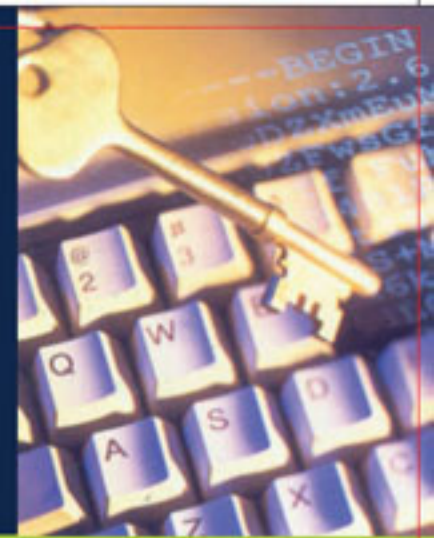
Payroll Processing

- Input information for all newly joined employees and left employees
- Create a new payroll month & Process Salary
- Over-ride facility for any Salary components
- Salary on Hold & Freezing of Salary in case of Termination of Employees
- Process by Exception - you only need to enter Pay and/or deduction information when there are changes
- Pro-rata calculations for employees based on Absentism
- Process & Print Payslips for groups or for selected employees
- Lock month facility to avoid changes in processed data

Salary Reports (Payslip & Salary Sheet)

- Automatically calculates all the income, deductions & company contributions as per the requirement
- Regular Payslips (with Logo) can be viewed or Emailed
- Reimbursement Payslips can be viewed or Emailed
- User defined Salary Sheets can be viewed
- Generates Cash/Cheque/Bank Transfer List
- Generate Bank Statement, Direct Electronic Bank transfer files & Covering Letter for Banks
- YTD salary Sheet & Summary of each employee

Quality Payroll Assurance



Other Payments

- Arrears Calculations
- Gratuity, Bonus & Exgratia Calculation
- Reimbursement - Medical, LTA or any other user definable reimbursement
- Supplementary Payments
- Monthly Reconciliation - allow us to compare the changes in the pay components from last month to this month or for any number of months

PF Calculation & Reports

- User defined PF rate of deduction for Employer & Employee
- Automatic Bifurcation of EPF & EPS
- PF applicability check at Employee Level
- Options to Limit Maximum Salary for PF Deduction
- Form 5, 10, 12A, 3A, 6A, Challan & Reconciliation Statement

ESIS Calculation & Reports

- User defined ESIC rate of deduction for Employer & Employee
- ESIC applicability check at Employee Level
- Form 5, 6 & Challan

Professional Tax

- User definable State wise Slab
- PT applicability check at Employee Level
- Form III & Challan

Income Tax Management

- Auto calculations of Exemptions & Deductions and compute income tax payable for the entire year & the tax to be paid this month
- Auto calculation of TDS based on Projections
- Income Tax Projections with the options to deduct projected tds from Monthly Salary
- Prints Form 16, 16AA, 12BA & Challan 281
- Quarterly e-TDS Return as per the NSDL format
- Income Tax Projections can be Emailed in PDF format

Full & Final Settlement

- Employees Full & Final settlement can be prepared based on resignation of employees either in the current month or in the previous month
- Automatically calculates outstanding Loan balances, Notice pay and Leave Encashment , Gratuity and recovers all Loan balances and Income Tax.
- Generates Full & Final Settlement Calculation sheet for all the calculations done

Reporting

- Output reports to screen, printer, MS Word & Excel
- Option to preview Payslips/Salary Sheets or any other reports on screen before final printing
- Print Transaction & Master History for any period
- Generating report is made easy with an advanced filter function to select the relevant employees for the report
- Prints any of our report for the previous periods.

Discover Adequate Payroll Management



User Defined Reports

- User Defined Reports with the option to choose from the available field, user can define his own customised columnar reports
- Sorting, Grouping, Sub-total, Grand-total & Conditions can be defined

HR Functions

- Personal Details
- Qualification , Work Experience, Earning Members, Dependent, Hobbies, Achievements, Checklist & Attachments -Trainings, Commitment & Targets, Discipline & Appraisal
- Various Reminders

Security

- Users can be created
- User Level Rights can be created and managed

Other Add on Modules

- Integration of Payroll Software with Tally & ERP*
- Cheque Printing Module

Data Import (Masters, Salary & Leave Record)

- Employee & Payroll Data if available in Excel can Imported to our software

Our Partial Clientele

Press Trust of India (PTI)
Indian Merchant Chambers (IMC)
Enam Securities Pvt. Ltd.
Bharat Electronics Ltd.
Patel Engineering Ltd.
RPG Cable Ltd.
Centre for Science & Environment
Indian Register of Shipping
Forbes Sea Consortium (India) Pvt Ltd
Mangal Keshav Securities Pvt. Ltd.
Gokhuldharm Medical Centre
Vitesse Ltd.
Zandu Chemicals
Yash Pharmaceuticals Laboratories
Eternilty Life style Pvt. Ltd.
Institute of Banking Personal Services (IBPS)
International Gemological Institute (IGI)

Akbarallys
YWCA
Phoenix Mills Ltd
Microworld Software Services Pvt. Ltd.
Tollani Shipping Company Ltd.
Northern Marine Management Pvt. Ltd.
Maharashtra Tourism Development Corporation
Blaze Flash Couriers Ltd.
Emkay Shares & Stock Brokers Pvt. Ltd.
Antique Stock Broking Ltd.
Phiroze Sethna Private Limited
Abyss & Horizon Consulting Pvt. Ltd.
Supergems (I) Pvt. Ltd.
Bombay Scottish School
S. L. Makhija & Co.
Macvin Consultancy

OTHER SOFTWARES

SERVICE TAX

Management Software

TDS

Make Tedious Job Easy

FIXED ASSET

Effective Asset Management

FBT

Compute FBT With Ease

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177, Perin Nariman (Bazargate) Street, Mumbai - 400 001.
Tel : 022- 2269 3321 / 2269 5676

www.taxprintindia.com