

INSTRUCTIONS :

1. Please fill the form in English only in legible format. Use **BLUE INK** only. Overwriting, correction on white ink, will be considered for Rejection. Signature Should also be Done in **BLUE INK**
2. Please note that **E-mail addresses & Mobile Number** that are included in Digital Signature Certificates should be unique. One Email-ID & Mobile Number for multiple DSCs will not be allowed . The application will get rejected on this ground. The subscriber with multiple DSCs for a single DSC will have to establish that the Multiple DSCs are being issued to a single subscriber.
3. Incase key pair has been compromised / lost / deleted, please apply for revocation of certificate.
4. Incomplete application is liable for Rejection.
5. **Attestation:** Both Photo ID and Address proof self should be **self attested** by the subscriber and also get counter attested by Bank Branch manager **And the details of Attesting officer like Designation, Address and Contact Number Should be mentioned.** **Bank manager has to put his stamp on which his details(Name,Designation,Address&Contact No.) in blue ink only must be there it is mandatory.**

(Document's checklist has been mentioned in application form)
(PAN Card is Mandatory for PAN Based Digital Signature and Address proof attested)
6. The validity of address proof in case of utility bills shall not be older than 3 months from the date of application.
7. Cheque to be drawn in favour of " Tax Print Sales Corporation " OR You can Pay Through CASH .
8. Price of Digital Signature With e-Token (Aladdin) Rs. 1590/- (Validity : 2 Years)
Renewal of DSC Rs. 1000/- with aladdin old token, parameters 72 K (if purchased previous time)
- 9 Cheque / D.D. to be drawn in favour of " Tax Print Sales Corporation " .
10. For any assistance Please keep in touch with us at : www.ncodesolutions.com or call : 1800 – 233 – 1010 (Toll Free)

Note:

After Submitting Digital Signature Form Client has to call for verification process (After 1 or 2 Days of Submission) on Inbound Number : **079-61708820** For DSC Issuance from his Mobile Number Provided in Application Form. After Successful Tele Verification the Credential of Authorization Codes will be sent to the Applicant Mobile Number through Message. Please Note that DO NOT DELETE that Message. After getting Authorization Codes Please Call on 022 43470909 For Digital Signature Download.

SMS VERIFICATION:

After Submitting the Form & required Documents Client will get an SMS on his registered Mobile Number Form (n)Code that SMS he has to forward on **(only one mobile number required)** 09601552010 or 07226961020 or 07226971020 or 09913597849 or 08000281227 or 7046466623. After these Processes he will get another SMS from DM NCODE in which their will be an OTP Number, after getting that Number Client has to call on 022 243470909 for DSC Issuance.

N Code DSC Instruction Form (Hindi)

Before Submission Process

1. कृपया ये (DSC) फार्म केवल अंग्रेजी में भरना है | अधुरा फार्म स्वीकार किया नहीं जाएगा |
2. फार्म भरते समय और आपका हस्ताक्षर करते समय केवल नीली शाई (BLUE INK) का इस्तमाल किजिए | फार्म में अर्जदार को दो (2) हस्ताक्षर करने हैं |
3. पहचान पत्र के लिए पैनकार्ड जरूरी है |
4. Address Proof के लिए आप पासपोर्ट, मोटार लायसन्स, मतदान कार्ड, आधार कार्ड , इलेक्ट्रिसिटी बिल , टेलिफोन बिल और पानी बिल इनमें से कोई भी एक Proof दे सकते हैं |
5. ईमेल आयडी और मोबाइल नंबर हर फार्म में अलग होना चाहिए |
6. सब Document Proof के ऊपर बैंक का रबर स्टैम्प , टेलिफोन नंबर और बैंक मैनेजर का हस्ताक्षर और नाम होना जरूरी है |
7. ये (DSC) दो साल के लिए (Valid) रहेगी | उसकी कीमत 1590 /- (with Token) है |
9. आप चेक या कैश से पेमेंट कर सकते हैं |
8. अगर आप चेक देना चाहते हैं तो **Tax Print Sales Corporation** के नाम पर दे सकते हैं |

After Submission Process

DSC का एप्लीकेशन फॉर्म submit करने के बाद आपके रजिस्टर्ड मोबाइल नंबर पे N Code की तरफ से एक SMS मिलेगा | वो SMS आपको 09601552010 or 07226961020 or 07226971020 or 09913597849 or 08000281227 पे भेजना है | उसके बाद आपको N Code की तरफ से OTP नंबर का SMS आएगा | वो OTP नंबर आप gnfctaxprint@gmail.com ये ईमेल आयडी पे भेज दीजिये |